

CLASS XII PEDAGOGICAL PLAN - COMMERCE (2024-25)

SUBJECT: ENGLISH CORE
CLASS : XII
SESSION : 2024-2025

MONTH & TOPIC	SOURCES & RESOURCES	LEARNING OUTCOMES	LEARNING OBJECTIVES	SUGGESTED ACTIVITIES
April The Last Lesson (Flamingo)	https://diksha.gov.in/play/content/do_312995897524502528121	They would develop their optimistic attitude towards life amidst many struggles. They would be able to familiarize themselves with specific background information of Alphonse Daudet/ history of France.	to make the students identify the genre to which the story belongs. To understand the techniques used by the author. To enhance vocabulary. To enable them to comprehend the cultural background of the story. To enable them to realize the importance of a teacher in the life of a student.	On Line Group Discussion on Political enslavement is a curse on any Nation as it deprives it of its identity. PPT making based on chapter.
My Mother at sixty-six (Flamingo)	https://diksha.gov.in/play/content/do_312995897524502528121	The students would be able to grasp the theme and meaning of the poem. They would be able to read the poem with proper tone and rhyme and develop an interest in poetry. Their vocabulary would be strengthened. Their analyzing skills would be enhanced	To encourage the students to appreciate poetry and read aloud with proper intonation To prepare the students for poetic forms and adept with the figures of speech, rhyme and rhythm To build up didactics, empathy and sympathy with the loss of the speaker.	A comparative study of the poems A Photograph and My Mother At Sixty- six. The learners would discuss in their groups and draw a comparative analysis and present the synopsis of the discussion in the class. Extracts will be assigned.
The Third Level (Vistas)	https://diksha.gov.in/play/content/do_312995896174551040157	They would be able to differentiate between the level of reality that exists in our mind only and not in actual space and time. They would make virtual travel in time	To enable them to analyze Jack Finney's word choices. To analyze the text structure of the chapter	Video clippings of The Third Level Assignments Based on chapter
Writing Skills Notice Writing & Application For a Job	Online sharing of model writing short and long compositions	They will be able to identify important information in any given notice. Students will be able to use appropriate style and format to write a NOTICE effectively	To enable the students to apply the correct format while writing a notice. To make the students comprehend why a notice is written and the style and procedure	Notice Writing exercises Different topics on different fields of notices. and advertisements. The Learners would be asked to speak about what they remember. The standard format of the writing piece would be shown.
May Lost Spring (Flamingo)	Video clipping of Children working in glass industries and images of ragpickers	Learners will be able to sensitize the problem of child labour. They will be facilitated to make connections between similar situations in different story lines/ life experiences.	They would be able to identify the problem, consider the options, weigh the pros and cons of each option, and reach options, weigh the pros and cons of each option, and reach a decision/opinion/solution. They would enhance their analytical skills. They would be able to uncover the motives of the poor parents/ policemen/middlemen.	Value based questions Assignment -Possible questions of the chapter
DEEP WATER (Flamingo)	https://diksha.gov.in/play/content/do_313068063895486464111696	The learners would unfold their logical thinking skills. Their vocabulary will be enriched. They would strengthen their decision making skills.	to enable the students to enhance their understanding skills and create an interest in the topic to be studied. To prepare them for crisis management! To inculcate the values of hardwork and determination. To make the students enrich their vocabulary and strengthen their understanding skills. To enable them to strengthen their logical and critical thinking skills.	Group discussion will be conducted on the topic ' How to deal with fear?' Value based questions.
The Tiger King (Vistas)	PPT based on chapter will be shown	The learner will be able to understand the behaviour kings in pre-independent India.	To enable the students about the irresponsible behaviour of the powerful people towards wild life and their subordinates.	Gd on topics---cruelty against animals, Astrology as a Science.

KEEPING QUIET (Flamingo)	https://diksha.gov.in/play/content/do_313001757172727808131	The learners would be able to understand the need of the hour to maintain peace and cut out the clamour and bloodshed, correlating it with contemporary background and personal experiences. They would be able to up threat and gentle heeding with the predictable loss of the global domain	<i>to read and recognize the purpose of economy of words and the hidden feelings and nuances of the lines, correlating them with author's Background-to build up didactics, empathy and sympathy with the Speaker . To inculcate the values of introspection, retrospection, peace, sensitivity to the environment, universal brotherhood, empathy and self awareness</i>	Role Play on establishing Peace and Unity. PPT based on poem. Poem based extracts will be assigned
WRITING SKILLS Article Writing	Power point presentation on varoius types of articles will be shown.	The students would develop an interest towards writing. Their planning and organizing techniques would be enhanced. They would be able to research on any subject and derive information from facts and present him in the form of a written piece. Their creative writing would be analysed.	<i>To enhance familiarizing with specific backgroundwould be enhanced. They would be able to research on any subject and derive information from the facts and present in the form of writing piece. Their creative writing would be analysed.</i>	Article Writing deriving ideas from interview Article Writing based on current topics (hints would be given) Article Writing on facts (based on research)
THE RATRAP (Flamingo)	https://youtu.be/oKQ5P6cMwGc	The students would be able to effectively provide a synopsis of the story. They will be able to analyze the values and thought process of the story. They would be able to identify the insecurity while tackling personal fears and horrors that lurk in the recesses of our mind. They would be able to appreciate the significance of developing personal fears yet rising above them to savour real liberty. They will be able to analyze the values and thought process of the story.	<i>To guide the students to relate the characteristics of literature to larger cultural and human values. To facilitate making connections between similar situations in different storylines/life experiences.</i>	Debate on The whole World is nothing but a great Rattrap.
WRITING SKILLS Letter to the Editor	https://youtu.be/o0BiobmCOSI	The learners would be able to organise their thoughts and express freely. They would develop an interest towards writing thus enhancing their writing skills	To express ideas harmoniously and chronologically without difficulty in expressions, grammar usage, format usage, relevant vocabulary. To make the students comprehend why a writing composition is written and the style and procedure	Online sharing of model writing short and long compositions
Journey to the End of the Earth (Vistas)	PPT based on chapter will be shown	The learners would be able to understand about enviornmental issues. How to write a travelogueand life on Antarctica?	to inform the students about past,present and future of the Earth. To make them understand their role in conserving the planet.	GD on topics---Global warming,Erractic weather conditions-Reasons and solutions.
June Poem A Thing Of Beauty	https://diksha.gov.in/play/content/do_312995897640525824133	The learner will acquire the ability to listen and understand,develop the habit of reading for information and pleasure and draw inferences and relate texts to previous knowledge.	<i>to enable the learners to appreciate poetry to infer the deeper meaning/message - to prepare the students for poetic forms and adept them with the figures of speech, rhyme and rhythm Learn to perceive beauty as a source of inspiration and joy, Also learn to develop a taste for Greek Mythology</i>	Answer reference to context questions in detail.
A Roadside Stand(Flamingo)	Power point presentation on literary devices, theme and summary	the learner will be able to understand the resposibility of rich towards the poor.	<i>To enable the learners to appreciate poetry to infer the deeper meaning/message</i>	Students will be asked to gather ideas to bridge the gap between rich and poor.

AUNT JENNIFER'S TIGERS (Flamingo)	Power point presentation on literary devices, theme and summary	The learners will be able to facilitate making connections between similar situations in different storylines/life experiences. They will be able to empathize with Aunt Jennifer's problems and seek resolution. They will be able to think and produce spontaneous, fluid and expression in poetic texts to convey a social change. They would discern prevailing inequalities in various guises They will be able to empathize with Aunt	To enable the learners to appreciate poetry to infer the deeper meaning/message - to prepare the students for poetic forms and adept them with the figures of speech, rhyme and rhythm	Students will be asked to discuss various possible steps for the upliftment of women.
JULY Indigo (Flamingo)	https://youtu.be/MOo9iJ8RYWM	They would be able to understand the method and principles of Gandhian activism. They would be able to learn the oppressive policies that led to the involvement of the masses	To enable the students learn about an unequal battle between the oppressed and the oppressor. They will learn truthfulness, sincerity of purpose and untiring efforts of Indian Leaders.	Value based question answer Various incidents and stories about Gandhian movement will be discussed.
THE ENEMY (Flamingo)	https://diksha.gov.in/play/content/do_312995897553264640122	The learners will be able to familiarize themselves with specific background of political enmity. They will be able to identify and make connections between similar situations in own life experiences where our prejudices often hinder our human compassion and empathy for a political enemy. They will be able to understand the significance of professional ethics and social obligation in sensitive times.	<i>To make the students realize the essential worth of human life and universal brotherhood To help them think beyond countries and continents and races and wars.</i>	Possible questions based on chapter will be assigned
August----- Poets and Pancakes(Flamingo)	PPT based on chapter will be shown	They will be able to identify and make connections between similar situations in their own country where each of us witness the dereliction of duty of the law keepers and their complacent laxity.	To enable the students to respect the generation gap. To strengthen family bonds enabling them to handle personal choices and happiness	Possible questions based on chapter will be assigned
The Interview& Going Places(Flamingo)	PPT based on chapter will be shown	The learners will be able to familiarize themselves with specific background of the cat and mouse role of the police and the criminal. They will be able to identify and make connections between similar situations in their own country where each of us witness the dereliction of duty of the law keepers and their complacent laxity.	To enable the learners to express their ideas cohesively without any difficulty. To enable them to comprehend different written texts for personal/public information, their formats and purpose	Possible questions based on chapter will be assigned
INVITATION WRITING/ REPLIES	Images and samples of different types of Invitations will be shared	The learners would be able to express their ideas cohesively, completely, fluently and spontaneously with expressions, grammar usage and relevant vocabulary for a hospitable announcement of an event	<i>To enable the learners to express their ideas cohesively without any difficulty . to enable them to comprehend different written texts for personal/public information, their formats and purpose</i>	Framing and preparing invitation cards for different purposes
September----- --On The Face Of It (Vistas)	Video shoot of successful disabled persons.	they would accept the physically challenged people positively in their life and expand their social interaction. They would be able to build up optimism and self confidence.	<i>To enable the students to view others by removing the glasses of prejudices, hatred and dislike. To adapt reality of life bravely. To build inner strength and look at the brighter sides of life.</i>	Value based question answer

Memories of Childhood(Vistas)	Sharing of PPT covering all the concepts talked in the chapter.	The learners would familiarize themselves with specific background information of social inequalities. They would recognize the purpose of theme and the hidden pathos and indigenous / personal experiences. They would be able to build up empathy and sympathy with the prevalent inequalities of the society.	<i>to guide the students to relate the characteristics of larger cultural and human values. To sensitize the students to the problem of child labour.</i> <i>To guide the students to become a social human and erase the</i>	PPT of the poem-about poet, theme of the poem, literary devices Discussion on Different problems faced by slum children. Reference to the context
Comprehension Passage	Online sharing of Model Comprehension Passages	The students will be able to solve a variety objective questions (MCQ) given with a comprehension passage.	To enhance the comprehension skill of the students. Discussion with the students on how to do a comprehension passage. Various methods on how to locate the correct answer and do vocabulary-based questions	Discussion of sample Reading Comprehension passage
Revision of whole syllabus				
Full Length Test				
Pre Board Examination				
Revision for Board Exams				

SUBJECT: ACCOUNTANCY					
CLASS : XII					
SESSION : 2024-2025					
MONTH	UNIT/TOPIC	SOURCES/RESOURCES	LEARNIING OBJECTIVE	LEARNING OUTCOMES	SUGGESTED ACTIVITIES
April	UNIT- 1 ACCOUNTING FOR PARTNERSHIP FIRMS	Source: Double Entry Book Keeping (T. S. Grewal)	State the meaning of partnership, partnership firm and partnership deed.	After going through this Partnership fundamentals students will be able to understand partnership deed. they will able to understand why and how to prepare fixed and fluctuating capital accounts and develop the understanding and skill of preparation of Profit and Loss Appropriation Account.	Students will be assigned a task to prepare a partnership firm and to setup deed for partnership firm.
	Partnership: features, Partnership Deed.		Describe the characteristic features of partnership and the contents of partnership deed.		
	Provisions of the Indian Partnership Act 1932 in the absence of partnership deed.		Discuss the significance of provision of Partnership Act in the absence of partnership Deed		
	Fixed v/s fluctuating capital accounts. Preparation of Profit and Loss Appropriation account- division of profit among partners, guarantee of profits.		Differentiate between fixed and fluctuating capital, outline the process and develop the understanding and skill of preparation of Profit and Loss Appropriation Account.		
	Past adjustments (relating to interest on capital, interest on drawing, salary and profit sharing ratio).		Develop the understanding and skill of preparation profit and loss appropriation account involving guarantee of profits.		
	Note: Interest on partner's loan is to be treated as a charge against profits.		Develop the understanding and skill of making past adjustments.		
	Goodwill : Nature and Valuation Goodwill: Meaning, nature, factors affecting Need for valuation and methods of calculation (Average profit. Super profit and	Source: Double Entry Book Keeping (T. S. Grewal)	State the meaning, nature and factors affecting goodwill Develop the understanding and skill of valuation of goodwill using different methods.	The students would be able to grasp the meaning and different methods of valuation of goodwill .	PPT will be provided to the students for better understanding.

<p>May & June</p>	<p>Admission of a partner Admission of a partner - effect of admission of a partner on change in the profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and re-assessment of liabilities, treatment of reserves and accumulated profits, adjustment of capital accounts and preparation of balance sheet.</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>Explain the effect of change in profit sharing ratio on admission of a new partner. Develop the understanding and skill of treatment of goodwill as per AS-26, treatment of revaluation of assets and re-assessment of liabilities, treatment of reserves and accumulated profits, adjustment of capital accounts and preparation of capital, current account and balance sheet of the new firm.</p>	<p>The learners would be able to enhance their problem-solving skills. They would be able to prepare Revaluation accounts, partners capital account and Balance Sheet. The students would be able to understand the adjustment of the capital accounts by different methods.</p>	<p>https://www.youtube.com/watch?v=gB1NDIsKSEA</p>
<p>July</p>	<p>Retirement of a partner Retirement and death of a partner: effect of retirement / death of a partner on change in profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and reassessment of liabilities, adjustment of accumulated profits, Losses and reserves, adjustment of capital accounts and preparation of capital, current account and balance sheet. Preparation of loan account of the retiring partner.</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>Develop the understanding of accounting treatment of goodwill, revaluation of assets and re-assessment of liabilities and adjustment of accumulated profits and reserves on retirement / death of a partner and capital adjustment. Discuss the preparation of the capital accounts of the remaining partners and the balance sheet of the firm after retirement</p>	<p>It will enhance the knowledge of students to prepare the accounts at the time of retirement of a partner regarding treatment of revaluation of assets and reassessment of liabilities, adjustment of accumulated profits, Losses and reserves, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p>	<p>PPT will be provided to the students for better understanding.</p>
	<p>Death of a partner Calculation of deceased partner's share of profit till the date of death. Preparation of deceased partner's capital account and his executor's account.</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>Develop the skill of calculation of deceased partner's share till the time of his death and prepare deceased partner's and executor's account.</p>	<p>The learners would be able to prepare the accounts at the time of the death of a partner.</p>	
	<p>Change in profit-sharing ratio among the existing partners Change in the Profit Sharing Ratio among the existing partners - sacrificing ratio, gaining ratio, accounting for revaluation of assets and reassessment of liabilities and treatment of reserves and accumulated profits and losses. Preparation of revaluation account and balance sheet</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>State the meaning of sacrificing ratio, gaining ratio and the change in profit sharing ratio among existing partners. Develop the understanding of accounting treatment of revaluation assets and reassessment of liabilities and treatment of reserves and accumulated profits by preparing revaluation account and balance sheet.</p>	<p>It help the learner to understand the change in profit sharing ratio among partners and to prepare the accounts as per changes.</p>	<p>https://www.youtube.com/watch?v=_PA9cLD-5vM</p>
<p>August</p>	<p>Dissolution Dissolution of a partnership firm: meaning of dissolution of partnership and partnership firm, types of dissolution of a firm. Settlement of accounts - preparation of realization account, and other related accounts: capital accounts of partners and cash/bank a/c (excluding piecemeal distribution, sale to a company and insolvency of partner(s)).</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>To understand the situations under which a partnership firm can be dissolved through virtual learning. Develop the understanding of preparation of realisation account and other related accounts.</p>	<p>It help the students to prepare the accounts at the time of dissolution of the firm. How to settle the assets and liabilities of the accounts and to dissolve the partnership firm.</p>	<p>PPT will be provided to the students for better understanding.</p>
	<p>Note: (i) If the realized value of tangible assets is not given it should be considered as realized at book value itself. (ii) If the realized value of intangible assets is not given it should be considered as realized as nil (Zero value)</p>				<p>Practical questions will be assign to the students and their queries will be sort out.</p>

	(iii) In, case, the realization expenses are borne by a partner, clear indication should be given regarding the payment thereof.			
	Accounting for Companies Unit: 3 Accounting for Share Capital Features and types of companies Share	Source: Double Entry Book Keeping (T. S. Grewal)	State the meaning of share and share capital and differentiate between equity shares and preference shares and different types of share capital.	Students will be able to understand the companies accounts, its capital, types of share, type of share capital. How can raise the capital of a company, issue at par and at premium. What is the Concept of Private Placement and Employee Stock Option Plan (ESOP) and Sweat Equity. what is the accounting treatment of forfeiture of shares.
	and share capital: nature and types. Accounting for share capital: issue and allotment of equity and preferences shares. Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium, calls in advance and arrears (excluding interest), issue of shares for consideration other than cash. Concept of Private Placement and Employee Stock Option Plan (ESOP), Sweat Equity. Accounting treatment of forfeiture and reissue of shares. Disclosure of share capital in the Balance Sheet of a company.		Understand the meaning of private placement of shares and Employee Stock Option Plan. understand the meaning of private placement of shares and Employee Stock Option Plan. • Explain the accounting treatment of share capital transactions regarding issue of shares. • Develop the understanding of accounting treatment of forfeiture and re-issue of forfeited shares. • Describe the presentation of share capital in the balance sheet of the company as per schedule III part I of the Companies Act 2013.	https://www.youtube.com/watch?v=Wagml7UCFg4&t=229s https://www.youtube.com/watch?v=Wagml7UCFg4
September	Accounting for Debentures Debentures: Meaning, types, Issue of debentures at par, at a premium and at a discount. Issue of debentures for consideration other than cash; Issue of debentures with terms of redemption; debentures as collateral security-concept, interest on debentures.(Concept of TDS is excluded). Writing off discount / loss on issue of debentures. Note: Discount or loss on issue of debentures to be written off in the year debentures are allotted from Security Premium Reserve (if it exists) and then from Statement of Profit and Loss as Financial Cost (AS 16)	Source: Double Entry Book Keeping (T. S. Grewal)	Explain the accounting treatment of different categories of transactions related to issue of debentures. Develop the understanding and skill of writing of discount / loss on issue of debentures. Understand the concept of collateral security and its presentation in balance sheet. Develop the skill of calculating interest on debentures and its accounting treatment. State the meaning of redemption of debentures.	The learners will be able to understand the debentures. They would be understand the purchase consideration other than cash; Issue of debentures with terms of redemption; issue of debentures as collateral security and interest on debentures.

Sept & October	Part B Financial Statement Analysis Unit 4: Analysis of Financial Statements Financial statements of a Company: Financial Statement Analysis .Tools for Financial Statement Analysis: Accounting Ratios Liquidity Ratios: Solvency Ratios: Activity Ratios: Profitability Ratios	Source: Double Entry Book Keeping (T. S. Grewal)	Develop the understanding of major headings and sub-headings (as per Schedule III to the Companies Act, 2013) of balance sheet as per the prescribed norms / formats. State the meaning, objectives and limitations of financial statement analysis. Discuss the meaning of different tools of 'financial statements analysis'. State the meaning, objectives and significance of different types of ratios. Develop the understanding of computation of current ratio and quick ratio. Develop the skill of computation of debt equity ratio, total asset to debt ratio, proprietary ratio	They will be able to analyse the financial statement of a company by using the different ratios. It will improve their knowledge regarding Short term and long term solvency position of a company and also help to know the activity and profitable position of the company.	PPT will be provided to the students for better understanding. PPT will be provided to the students for better understanding. *Students can solve the questions from back exercise and illustrations and can raise the queries.
Note: Net Profit Ratio is to be calculated on the basis profit before and after tax.					
Cash Flow Statement Meaning, objectives Benefits, Cash and Cash Equivalents, Classification of Activities and preparation (as per AS 3 (Revised) (Indirect Method only) Note:(i) Adjustments relating to depreciation and amortization, profit or loss on sale of assets including investments, dividend (both final and interim) and tax. (ii) Bank overdraft and cash credit to be treated as short term borrowings. (iii) Current Investments to be taken as Marketable securities unless otherwise specified.		O	State the meaning and objectives of cash flow statement. Develop the understanding of preparation of Cash Flow Statement using indirect method as per AS 3 with given adjustments.	It enhance the knowledge of students regarding cash from different activities like operating activities, Investing activities and financing activities.	We will assign a task to collect the balance sheets of two different years of the company and will prepare the cash flow statement and also compare the profitability of the firm.
Note: Previous years' Proposed Dividend to be given effect, as prescribed in AS-4, Events occurring after the Balance Sheet date. Current years' Proposed Dividend will be accounted for in the next year after it is					

Nov	Topic: Partnership and Exams;	Revision
Dec	Topic : Share Capital & Debenture	Revision
Jan	Topic: Financial Analysis	Revision
Feb	Practical Exams & Problems will be Solved.	

Subject: Business Studies					
Class : XII					
Month	TOPIC	OBJECTIVE	LEARNING OUTCOME	Sources/resouces	Suggested activities
April	Nature and significance of management Management- concept, objectives and importance Management as a science, art and profession Levels of Management Management functions-planning, organising, staffing, directing and controlling Coordination-concept and importance	Understand the concept of management Importance of management Importance of coordination	Students will be able to learn what is management, what are different levels of management. What are their functions	NCERT, Textbook for class 12, Youtube videos, notes	How big business houses are the result of effective business management teacher will collect success stories of big business houses operating in India .encourage learners to search for others success stories to understand how important management is for the growth of a business organisation instruct students to read the chapter from NCERT book

	https://www.youtube.com/watch?v=gdqwKgc3Ubl&feature=youtu.be				
April	Principles of management: Principles of management-concept and significance Fayol's principles of management Taylor's scientific management- principles and techniques https://www.youtube.com/watch?v=aMwm2zq1Krl&feature=youtu.be	Understand the concept of principles of management Principles of management developed by Fayol and Taylor	Students will be able to learn how principles of management help the management to achieve the goals effectively and efficiently	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will search from internet what principles of management are followed in reputed organisations and encourage the learners to search for other business organization how many principles are followed in those organization Instruct students to read the chapter from NCERT book
May	Business Environment-concept and importance Dimensions of business environment- economic , social Legal, technological and political Demonetisation- concept and features https://www.youtube.com/watch?v=PCBcdk9hAF0&feature=youtu.be	Understand the concept of business environment and its effect on business. Understand the concept of demonetization	Students will be able to learn how business environment changes affect the business	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will give them real life examples of different dimensions of business environment at present in business environment and ask the students whose parents are doing business, to see how different business environment factors affecting their business. Instruct the students to read the chapter from NCERT
May	Planning: Concept , importance and limitations Planning process Single use and standing plans: Objectives,Strategy,Policy,Procedures,Method,Rule. Budget and Programme https://www.youtube.com/watch?v=qREOWicGz4I&feature=youtu.be	Understand the concept of planning Describe the steps in the process of planning Describe different types of plans	Students will be able to learn the meaning of planning and its process. How we can make a plan.	NCERT, Textbook for class 12, Youtube videos, notes	Ask the students to make out a chart on planning of their future. Instruct the students to read the chapter from NCERT
june	Organising: Concept and importance, organising process, structure of organisation- functional and divisional CONCEPT: Formal and informal organisation Delegation concept, element and importance Decentralisation: concept and importance https://www.youtube.com/watch?v=KBfp4pzBlm8&feature=youtu.be	Understand the concept of organising . Understand the concept of functional, divisional, formal and informal structure Difference between delegation and decentralisation	Students will be able to learn about organising. How structure is framed. How managers delegate and decentralise their authority	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will divide class into groups according to the functions of organisation.teacher will ask the students to note down what activities are done by which group, by this learners will be able to understand the concept of functional structure Instruct the students to read chapter from NCERT

July	<p>Staffing:</p> <p>Concept and importance of staffing</p> <p>Staffing as a part of human Resource management concept</p> <p>Staffing process, recruitment process</p> <p>Selection process, training and development – concept and importance , methods of training – on the job and off the job : vestibule training, apprenticeship training and internship training</p> <p>https://www.youtube.com/watch?v=iMS16PUKwCs&feature=youtu.be</p>	<p>Understand the concept of staffing</p> <p>Understand staffing process and training methods</p>	<p>Students will be able to learn how staff is appointed by the organisation and what type of training is provided to staff</p>	<p>NCERT, Textbook for class 12, Youtube videos, notes</p>	<p>Teacher will give her own example how she was selected in school. What process was followed in school for her appointment .Ask the students whose parents are in job. List out the steps which were fulfilled by their parents to get that job to understand selection process followed in different organizations.</p> <p>Instruct the students to read the chapter from NCERT</p>
July	<p>Directing:</p> <p>Concept and importance, elements of directing, motivation – concept , maslow’s hierarchy of needs , financial and non financial incentives</p> <p>Leadership- concept , styles – authoritative , democratic and laissez faire, communication- concept , formal and informal communication.Barriers of effective communication, how to overcome the barriers</p>	<p>Understand the concept of directing</p> <p>Describe the various elements of directing</p> <p>Understanding maslow’s hierarchy of needs</p>	<p>Students will be able to learn how an organisation motivates the employees by understanding their needs</p>	<p>NCERT, Textbook for class 12, Youtube videos, notes</p>	<p>Teacher will give them example of their own organization, how principal of their school direct the teachers, how he acts as a leader, how he motivates the teachers by providing various incentive</p> <p>Instruct the students to read the chapter from NCERT</p>
August	<p>Controlling:</p> <p>Concept and importance</p> <p>Relationship between planning and controlling</p> <p>Steps in process of controlling</p>	<p>Understand the concept of controlling and its process</p>	<p>Students will be able to know how an organisation control all activities</p>	<p>NCERT, Textbook for class 12, Youtube videos, notes</p>	<p>Case study questions will be discussed by teacher and encourage the learners to find out more case study questions</p> <p>Instruct the students to read the chapter from NCERT</p>
August	<p>Financial management:</p> <p>Concept , role and objectives of financial management, financial decision: investment, financing and dividend- meaning and factors affecting decisions.</p> <p>Financial planning- concept and importance</p> <p>Capital I structure – concept and factors affecting capital structure</p>	<p>Understand the concept of financial management and its decisions taken by a financial manager</p>	<p>Students will be able to learn how financial manager manages funds in an organisation . how funds should be planned</p>	<p>NCERT, Textbook for class 12, Youtube videos, notes</p>	<p>Teacher will ask the students to make a financial plan of their home to understand how funds should be utilised in proper manner.</p> <p>Instruct the students to read the chapter from NCERT book</p>

	Fixed and working capital- concept and factors affecting their requirements https://www.youtube.com/watch?v=CU4I_rs50Kk&feature=youtu.be				
September	Financial market Money market and its instruments Capital market and its types (primary and secondary) , Stock exchange- functions and trading procedure Securities and exchange board of India- objectives and functions https://www.youtube.com/watch?v=FYaAqAubQTA&feature=youtu.be	Understand the concept of financial market and its functions. What is role of SEBI	Students will be able to learn the difference between different financial markets and role of SEBI to control different types of capital markets	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will ask from students whose parents invest in shares. why they invest in shares. what is the benefit of investing in shares .in what type of companies their parents have invested their funds. This will help the students to know about the financial market. instruct the students to read chapter from NCERT
October	Marketing Management Concept, functions and philosophies Marketing mix- concept and elements Product- Branding, Labelling, and packaging PRICE- concept, factors determining price Promotion: concept and elements: Advertising, Personal selling, sales promotion	Understand the concept of 4p's of marketing	Students will be able to learn how a marketer designs product, what different ways a marketer use for promotion of his products	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will ask the students to think about what product they want to choose for marketing .what brand name they will give to their product and what price they will decide what different promotional techniques they will use for selling their product and a project will be given to the students on this topic Instruct the students to read the chapter from NCERT
October	Consumer protection Concept Consumer protection act 2019,-Meaning of consumer Rights and responsibilities of consumers, who can file a complaint Redressal machinery, remedies available,consumer awareness-Role of consumer organisations and non govt. organisations(NGOs) https://www.youtube.com/watch?v=jgjnBRqtOjs&feature=youtu.be	Understand the concept of consumer protection. Understand rights and responsibilities of consumers.	Students will be able to learn about consumer protection act 1986. What are different types of consumer courts where we can appeal	NCERT, Textbook for class 12, Youtube videos, notes	Teacher will ask the students to go in market to purchase some things. And note down what responsibilities they have followed while purchasing the products and what standard marks they have checked while purchasing the products. What rights they use while purchasing the products according to Consumer Protection Act 1986 instruct the students to read the chapter from NCERT book

Subject: Economics

Class: XII

Sources	Topic	Objective	Expected Outcomes	Suggested Activities
Text book Introductory macro economics Content from web search can be shared https://www.youtube.com/watch?v=RnZAYuPzJh https://www.youtube.com/watch?v=TzEH3B18Qw	March Government budget & the economy Foreign exchange rate Balance of payment	1 To know about the objectives of budget 2 To know about the various sources of revenue & expenditure of government 3 To know about the various deficits in economy 1 Export & import status of country 2 Appreciation & depreciation of domestic currency	Understand about the role of government as welfare agency 2 Knowledge about various types of taxes i.e. direct& indirect 3 Knowledge about financial position of economy. 1 What causes disequilibrium in BOP? 2 Effect on export &import due to changing rates of domestic currency	Classification of various taxes as direct and indirect taxes . Value based questions related to subsidies and consequent welfare of people. Discussion on the topic start- ups in India. How vocationalisation of education helps in solving the problem of unemployment
https://www.youtube.com/channel/UCU_u-BpfKPx8a-sjwBy-rA https://www.youtube.com/watch?v=8l6EhixVR8 PPT on the given topics are prepared by the subject teachers and shared with students. https://www.youtube.com/watch?v=1x1bhFvHuhU https://www.youtube.com/watch?v=90fDIPJW7Nc	April Indian economy on the eve of independence 2 Five year plans in India 3 Main features, problems & policies of agriculture ,Industry & foreign trade New economic policy	1 To ensure constant growth 2 To ensure the quality of economic activities 3 To ensure that majority of people are benefitted 1condition of different sectors during 1947 2 strategies adopted by government to develop Indian economy through adoption of new agricultural strategy , IPR 1956& Inward looking trade policy.	Recognition of Government's role in developing Indian economy.	1Prepare a list of various goods available at home and at workplace & classify these commodities as consumption good and capital goods ,final good & intermediate goods 2Impact of change in Government policies on national income of a country.

Information from TV newspaper Economics textbook can be accessed from web. https://www.youtube.com/watch?v=KNrIB-qUdJE	May New economic policy Introduction- Some basic concepts of macro economics National income and related aggregate method of calculating national income	1 To know about economic dualism & social dualism 2 To know about parameters of economic reforms 1 role played by banks in modern monetary economies and financial market . 2 Issues arising from banks in financial intermediation . 3 Significance of banks.	Understand the importance of Privatization, Globalization & Liberalization Understand different sectors 2 discover the flow of income in various sector 3 understand different methods for the measurement income	1 Importance of credit in business activities will be discussed. 2 Effect of slowdown of economic activities on the value of currency.
https://www.youtube.com/watch?v=RnZAYuPzJh	July Money- meaning and supply of money, money creation function of central bank AD and its components short run equilibrium output	1 To show how under certain conditions the economy could struck in disequilibrium? 2 How income & output are unable to rise to reach an equilibrium.	1 understand the role of money and banks in the economy . 2 understand about the relevance of the policy response of RBI and related central banking topics.	1 Study the impact of change in interest rates on the economic activities in the country. Various suggestions have been made by economists to overcome the problem, Which suggestions will you give and why? Your teacher says one should produce goods and services on its own rather than importing from other countries. How do you reconcile these two facts?
https://www.youtube.com/watch?v=12ndUOzRITQ	August Problem of excess demand and deficient demand 1 Rural development 2 Human capital formation 3 Employment 4 Sustainable Economic development	1 Key issues of rural areas-credit & marketing 2 Role of human capital in economic development 3 Measurement of unemployment 4 Effect of economic development on environment	1 Able to utilize economic models AD & AS. 2 Knowledgeable about the role of AD & AS in affecting equilibrium income & output in economy. 3 Analysis of monetary & fiscal decisions.	Discussion on the topic start-ups in India. How vocationalisation of education helps in solving the problem of unemployment. Debate will be conducted on the positive & negative impacts of NEP.
https://www.youtube.com/watch?v=NqhGf1raoSw https://www.youtube.com/watch?v=24LYzU3XcKg	October 1 India & Pakistan 2 India & China Project Work 1 Demonetisation 2 GST 3 Public health expenditure in India 4 Breaking the vicious circle of poverty	1 To know about the issues of growth, population, sectoral development of India & neighbouring countries To develop inquisitive skill among students	Understand the importance of Privatization, Globalization & Liberalization 1 knowledge about various institutions & societies providing rural credit 3 How people become resource? 1 Comparative study of India & neighbouring countries on the basis of HDI, demographic features etc. Detailed knowledge of the topic concerned.	Suppose your family consume Verka milk ,As a thoughtful learner, reflect on how milk production on large scale gets organised. Who coordinates the sale of milk? Do you agree that the loss of employment is associated with the loss of income and may even push a person into poverty? Class Quiz for specific topics Current information on the type of relations among these three countries can be discussed with students Refer to Content & case studies from different books & newspapers